

# Luba's Piano Studio

## Policies and Practices

### Days of Operation:

The piano studio is open Wednesday, Thursday, Friday and Saturday. There are no regularly scheduled lessons on Sundays.

### Scheduling:

During the Fall and Spring semesters the schedule is fixed. I will always try to accommodate changes as they come up, but I cannot make any guarantees after the scheduled times have been finalized.

### Missed classes and make-ups:

In the event of sickness, inclement weather, dangerous road conditions, or other unforeseen emergencies, I will always work with you to schedule a make-up class.

In the event of a planned absence, you must notify me at least **24 hours in advance**. If you cancel a lesson last-minute, you risk being charged for that lesson. However, if you respect my time and give me advanced notice, I will always try my best to accommodate a make-up lesson.

Please note that a maximum of 2 makeup lessons will be given per student, in each semester (Fall or Spring).

### Arrivals:

Parents/students should arrive no earlier than 5 minutes before your assigned lesson time. There is no separate waiting area, so an early arrival can be distracting to the lesson before yours.

If the lesson before yours runs late, and, as a result, your lesson starts late, I will always extend your end time to ensure that you get your full lesson

However, if you arrive late, your lesson will still end at the scheduled time. Since there will be a student after you, it would be unfair to cut into their scheduled time do a late arrival.

### Departure:

It is just as important to pick your child up on time, as it is to bring them to class on time. Since I have students scheduled one after another, parents need to pick their children up on time, to avoid distractions for other students.

### Summer Classes:

Lessons are also offered in the summer months, with very flexible scheduling. If you would like to continue your lessons throughout the summer, we can work together to schedule a time that works best for you and your family.

### Payment:

Payment for classes can be made either **weekly** (per lesson), or monthly (per 4 lessons). If you choose to pay weekly, payment will be expected at the time of your lesson. If you choose to pay **monthly** (4 lessons), payment will be expected at the time of the first lesson of the month.

### **Other important notes and recommendations:**

Daily practice at home is highly encouraged. Students need to continue to practice, and use what they learn at lessons, in order to progress and improve as musicians. Your child's progress will be significantly better if you encourage them to practice at home outside of their lesson time.

Some parents think that they need a music degree to help their children with their practice – this is not true. If you attend your child's lesson, and pay attention to the notes I give them, you can help reinforce these notes at home and help them improve. If you are interested in and excited about your child's progression as a musician, they will be just as excited, and it will truly show when you hear them play.

Parents are encouraged to attend their child's lessons and remain involved in their musical journeys. Without your support, it will be significantly harder to see positive progress in your child's playing. It is best to treat this like a team: the parent, student, and teacher, all working together to help the student grow.